

**JOB POSTING
BRAYS ISLAND PLANTATION
ATTENTION - ALL EMPLOYEES**

JOB TITLE: Full-time Gun Club Attendant
EXEMPT/NON-EXEMPT: Non-Exempt

FUNCTION: Provides support to Gun Club operations. Ensures all programs and services are fulfilled in a manner consistent with the goals and objectives of Brays Island Plantation.

DUTIES & RESPONSIBILITIES:

1. Loads machines for daily shooter activity.
2. Acts as trapper for shooters.
3. Cleans gun equipment.
4. Assists in moving machines to change target presentation.
5. Loads and unloads clays, ammunition to and from towers, trucks and cabinets.
6. Performs various minor landscaping duties not done by landscaping crew as they pertain to overall appearance, and ease of target presentation.
7. Must perform duties in a safe and responsible manner.
8. Provides exceptional customer service to owners, guests and internal and external partners in a professional manner.
9. Other duties as assigned by Supervisor & Director.

PHYSICAL REQUIREMENTS:

1. Capable of working extended hours, to include weekends and holidays as necessary.
2. Able to see well enough to read faint or partially obscured writing or printing, with corrective lenses if needed.
3. Must be able to speak English in a clear and understandable voice so that various types of communications may be conducted with people of various levels of education and capabilities.
4. Position involves climbing, sitting, standing, stooping, kneeling, pushing, shoving, lifting, carrying and moving objects that can weigh up to 100 lbs. This movement can occur throughout the day. Must be able to transport oneself not only to the gun club, but also around the plantation.

ENVIRONMENTAL REQUIREMENTS:

1. Working environment is both indoors and outdoors. Required to perform job in all types of weather conditions. Work day will be divided in varying percentages from well-lighted, temperature controlled work area to exposure of all types of weather elements.
2. Must be able to work on more than one assignment at a time with interruptions, changes and delays while meeting daily deadlines. Must be able to remain focused and work effectively, efficiently and cheerfully under such circumstances. For safety reasons, employee must remain alert to working conditions and aware of safety, health and environmental concerns.
3. Must be able to work effectively and cheerfully in an environment, which may be stressful due to adversarial situations resulting from the proper performance of duties.

ENVIRONMENTAL REQUIREMENTS: Continued

- 4. The employee will be in the vicinity of site specific vegetation and native species of reptiles and mammals, subjecting the employee to possible injury from contact or bites. Proper footwear, headgear, and maintenance attire should be worn for protection.**

MINIMUM QUALIFICATIONS:

Education: High school graduate or equivalency.

Knowledge: Prior knowledge of gun club/shooting club operation preferred.

Skills: Must be able to learn tasks efficiently within a six month training period. Highly effective customer service skills. Problem solving ability a plus.

Experience: Prior experience in a gun club environment preferred.

Personality: Must be able to effectively interact with all types of individuals, be mentally alert, detail oriented with good reasoning skills.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological developments, etc.